




A Touchstone Energy® Cooperative 

NOTICE OF JOB OPENING **LOA OFFICE - ACCOUNTANT**

DEADLINE TO APPLY IS MAY 8, 2026

Position Summary

The Staff Accountant is responsible for accurately recording, analyzing, and interpreting financial transactions in accordance with approved accounting practices. This role supports overall financial operations, ensures accurate billing and reporting, and assists in maintaining the financial health of the organization.

Qualifications

- Bachelor's degree in **Accounting, Finance**, or Business Administration with an Accounting emphasis
- Knowledge of **Generally Accepted Accounting Principles (GAAP)**
- Experience in accounting operations preferred; utility or cooperative experience is a plus
- Proficiency in **Microsoft Office**, especially Excel, and reporting software
- Strong attention to detail and organizational skills
- Valid Utah driver's license required
- CPR and First Aid certification required (training provided)

Core Competencies

- **Customer Focus:** Responsive, professional, and committed to resolving customer concerns
- **Problem Solving:** Analytical thinker with strong attention to detail
- **Technical Skills:** Ability to efficiently use accounting systems and office tools
- **Communication:** Clear verbal and written communication skills
- **Teamwork:** Collaborative and supportive team contributor
- **Ethics & Integrity:** Maintains confidentiality and upholds organizational values
- **Professionalism:** Dependable, accurate, and respectful in all interactions

Working Conditions

- Full-time, 40 hours per week
- Regular and predictable attendance required
- Occasional overtime and local travel may be required
- This position is located in the Loa Office
 - This position works closely with the CFO and accounting team to support financial operations across electric and propane divisions

Application

Applications will be accepted immediately. Application forms are available online at www.GarkaneEnergy.com or at any Garkane office. Interested parties should submit a resume and record of training and experience. Email applications to: Heather Torgerson at heather.torgerson@garkane.com or call 435-414-8707. For a full job description email heather.torgerson@garkane.com.

Garkane reserves the right to accept or reject any application in accordance with applicable state and federal rules and regulations.

- Equal Opportunity Employer -